

PRESENT: Mayor Conrad Teller
Trustee Patricia DiBenedetto
Trustee Charles Palmer
Deputy Mayor Hank Tucker
Trustee Ralph Urban

Clerk-Treasurer Elizabeth Lindvit
Village Attorney Richard Haefeli

OATH OF OFFICE - TRUSTEES

Village Clerk Elizabeth Lindvit swore in the newly elected Trustees Patricia DiBenedetto and Hank Tucker and congratulated them.

ORGANIZATIONAL MEETING-ANNUAL APPOINTMENTS

Appoint Village Attorney

Motion by Deputy Mayor Tucker:

RESOLVED, that Richard Haefeli is hereby appointed to serve as the Village Attorney to perform the functions and duties as legal counsel to the Board of Trustees, Planning Board, Zoning Board of Appeals, and Architectural Review Board for an annual retainer of \$63,000.00 to be paid in twelve equal installments, with litigation as authorized by the Board of Trustees to be compensated at the rate of \$200.00 per hour, subject to an accounting of hours once each month.

Seconded by Trustee Urban and unanimously approved. 4 Aye, 0 Nay

Appoint Special District Attorney

Motion by Trustee Urban:

RESOLVED, that Anthony Rattoballi is hereby appointed to serve as a Special District Attorney to prosecute Village Justice Court cases and write appeals as necessary, at an hourly rate of \$150.00 for a term of one year.

Seconded by Trustee DiBenedetto and voted on as follows:

Deputy Mayor Tucker	Aye	Trustee Urban Abstained
Trustee DiBenedetto	Aye	Trustee Palmer Aye

Approve 2013-14 Board of Trustees Meeting Schedule

Motion by Trustee DiBenedetto:

RESOLVED, that the Board of Trustees shall hold its regular meeting on the first Thursday of the month at 7:00 p.m. in the Municipal Building located at 165 Mill Road, Westhampton Beach unless the first Thursday is a holiday in which event the regular meeting shall be held on the first Friday thereafter which is not a holiday or as specifically noted on the attached schedule; and be it further

RESOLVED, that the work session will be held at the Municipal Building at 7 p.m. on the last Wednesday of the month, except as indicated on the attached schedule. The Annual Organizational Meeting will be held on Tuesday, July 1, 2014 at 7:00 p.m. at the Municipal Building.

Seconded by Trustee Urban and unanimously approved. 4 Aye, 0 Nay

Approve 2013-2014 Meeting Schedules for Appointed Boards

Motion by Trustee Palmer:

RESOLVED, that the Planning Board shall hold its regular meeting at 7:00 p.m. on the second Thursday of each month and work sessions, as necessary, shall be held on the fourth Thursday at 5 p.m. of the preceding month, the Zoning Board of Appeals shall hold its regular meeting on the third Thursday of each month at 7:00 p.m. and the Architectural Review Board shall hold meetings on the first and third Tuesdays of each month at 7:00 p.m.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Designate Trustee Liaison Assignments

Motion by Deputy Mayor Tucker:

WHEREAS, pursuant to NYS Village Law §4-400(1) only the Village Mayor has the legal authority to exercise supervision and direct all non-elected public officers and employees;

WHEREAS, the Village has a long standing tradition of designating Trustees to act as liaisons to various Village departments, appointed boards and advisory committees, to promote and enhance communication between the Mayor, Trustees and the various Departments/Boards/Committees; and therefore be it

RESOLVED, that the Mayor and Village Trustees shall serve as liaisons for the following Village Departments and/or functions:

Police Department & Law Enforcement-	Trustee Ralph Urban
Building Department -	Trustee Hank Tucker
Department of Public Works -	Mayor Conrad Teller
Beautification Committee –	Trustee Patricia DiBenedetto
Building Maintenance & Yacht Basin –	Trustee Patricia DiBenedetto
Village Beach Operations –	Mayor Conrad Teller
Insurance Issues -	Trustee Charles Palmer
Community Development Program –	Trustee Charles Palmer
Police Commissioner, Budget Officer & Labor Negotiations-	Mayor Conrad Teller

Seconded by Trustee Urban and unanimously approved. 4 Aye, 0 Nay

Designate official depositories

Motion by Trustee Urban:

RESOLVED, that Capital One Bank, TD Bank, J.P. Morgan Chase Bank, Suffolk County National Bank, MBIA Municipal Investors Service Corporation (CLASS Program), and Bridgehampton National Bank are hereby designated the official depositories of the Village of Westhampton Beach during the ensuing year and that the Village Clerk-Treasurer is hereby ordered to deposit all funds therein.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Authorize check signers

Motion by Trustee DiBenedetto:

RESOLVED, that all Village of Westhampton Beach checks shall be signed by Conrad Teller, Mayor, or the Deputy Mayor, and Elizabeth Lindtvit, Village Clerk-Treasurer or Jeannine Conte, Deputy Village Treasurer, except for Trust and Agency checks which shall be signed by either Elizabeth Lindtvit or Jeannine Conte.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Appoint Acting Village Justice

Motion by Trustee Palmer:

RESOLVED, that Frances Fineo is hereby appointed as the Acting Village Justice of the Village of Westhampton Beach, to serve for a one-year term at an annual salary of \$3,250.00.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Appoint Marriage Officer

Motion by Deputy Mayor Tucker:

RESOLVED, the Deputy Mayor is hereby appointed to serve as Marriage Officer for a term of one-year pursuant to the provisions of NYS Domestic Relations Law §11-c.

Seconded by Trustee DiBenedetto and unanimously approved. 4 Aye, 0 Nay

Appoint Village Clerk-Treasurer

Motion by Trustee Urban:

RESOLVED, that Elizabeth Lindtvit is hereby appointed as the Village Clerk-Treasurer for a term expiring on June 30, 2014.

Seconded by Trustee DiBenedetto and unanimously approved. 4 Aye, 0 Nay

Appoint Village Deputy Treasurer

Motion by Trustee DiBenedetto:

RESOLVED, that Jeannine Conte is hereby appointed as the Village Deputy Treasurer for a term expiring on June 30, 2014.

Seconded by Trustee Urban and unanimously approved. 4 Aye, 0 Nay.

Designate Official Newspapers

Motion by Trustee Palmer:

RESOLVED, that *The Southampton Press-Western Edition*, *Newsday*, and *The New York Times* are hereby designated as the official newspapers of the Village of Westhampton Beach during the ensuing year.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay.

Approve mileage Reimbursement for Official Business

Motion by Deputy Mayor Tucker:

RESOLVED, that all employees and officials of the Village who use their vehicles or other private vehicles for official Village business shall be reimbursed mileage at the rate allowed by the Internal Revenue Service in effect at the time the request is made.

Seconded by Trustee Urban and unanimously approved. 4 Aye, 0 Nay

Appoint Mayor as Commissioner of Licenses

Motion by Trustee Urban:

RESOLVED, that Mayor Conrad Teller is hereby appointed Commissioner of Licenses for a term of one year.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Approve Village Investment Policy

Motion by Trustee DiBenedetto:

RESOLVED, that the attached investment policy is hereby approved.

Seconded by Trustee Urban and unanimously approved. 4 Aye, 0 Nay

RESOLUTIONS

Accept Departmental Reports

Motion by Deputy Mayor Tucker:

RESOLVED, that the Police Department and Building Inspector's reports for June 2013, are hereby accepted.

Seconded by Trustee Urban and unanimously approved. 4 Aye, 0 Nay

Accept minutes of Board of Trustees Meetings

Motion by Trustee Urban:

RESOLVED, that the minutes of the Board of Trustees Meetings of June 6, 2013 are hereby accepted.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Accept Results of General Village Election

Motion by Trustee DiBenedetto:

RESOLVED, that the results of the General Village Election of June 21, 2013 are hereby accepted as set forth in the attached Official Return of Votes.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Appoint Village Clerk as Designee to accept Notice of Claims

Motion by Trustee Palmer:

WHEREAS the New York State Legislature on June 15, 2013 amended the New York General Municipal Law to allow a notice of claim against the Village to be served upon the New York State Secretary of State and the law further provided that the Village is required to adopt a resolution approving the designation of the individual to be served the notice of claim by the Secretary of State.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

The Board of Trustees hereby appoints the Village Clerk as the individual to whom the Secretary of State must serve any notice of claim against the Village.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Appoint Architectural Review Board Chairman

Motion by Deputy Mayor Tucker:

RESOLVED, that Gregory Minasian is hereby appointed to serve as Chairman of the Village Architectural Review Board for a term of one year to expire May 31, 2014.

Seconded by Trustee Urban and unanimously approved. 4 Aye, 0 Nay

Appoint Architectural Review Board Member

Motion by Trustee Urban:

RESOLVED, that Laurette Lizak is hereby appointed to serve a five year term as a member of the Village Architectural Review Board to commence June 1, 2013 through to May 31, 2018.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Appoint Zoning Board of Appeals Chairman

Motion by Trustee DiBenedetto:

RESOLVED, that Gerard Piering is hereby appointed to serve as Chairman of the Village Zoning Board of Appeals for a term of one year to expire May 31, 2014.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Appoint Zoning Board of Appeals Member

Motion by Trustee Palmer:

RESOLVED, that John Wittschen is hereby appointed to serve a five year term as a member of the Village Zoning Board of Appeals to commence June 1, 2013 through to May 31, 2018.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye, 0 Nay

Appoint Planning Board Chairman

Motion by Deputy Mayor Tucker:

RESOLVED, that Victor Levy is hereby appointed to serve as Chairman of the Village Planning Board for a term of one year to expire May 31, 2014.

Seconded by Trustee Urban and unanimously approved. 4 Aye and 0 Nay

Appoint Planning Board Member

Motion by Trustee Urban:

RESOLVED, that Pamela Scheiffer is hereby appointed to serve a five year term as a member of the Village Planning Board to commence June 1, 2013 through to May 31, 2018.

Seconded by Trustee DiBenedetto and unanimously approved. 4 Aye and 0 Nay

Refer Special Exception Application to Planning Board-Westhampton Beach Deli

Motion by Trustee DiBenedetto:

RESOLVED, that the Special Exception Application for Outdoor Tables, Chairs and Benches submitted by Westhampton Beach Deli located at 208 Montauk Highway and identified by SCTM # 905-6-2-30 is hereby referred to the Village Planning Board for review.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye and 0 Nay

Schedule Public Hearing Special Exception Renewal-St. Mark's Church Cell Tower

Motion by Trustee Palmer:

RESOLVED, that the Village Clerk is hereby authorized to publish and post a Notice of Public Hearing to be held on August 1, 2013 at 7:00 pm at the Village Hall on a Special Exception Renewal application for St. Mark's Church (T-Mobile Northeast LLC/Omnipoint Communications) for the wireless communications antenna and all related equipment located at 40 Main Street and identified as SCTM # 905-12-3-15.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye and 0 Nay

Accept proposal for Computer Server

Motion by Deputy Mayor Tucker:

RESOLVED, that the attached proposal from Fluid Imagery, Inc. for the purchase and installation of the main network server replacement for the Police Department at a cost of \$10,044.00 and computer replacements at a cost of \$13,156.00 is hereby approved and to be paid from budget account A3120.2 Police Equipment.

Seconded by Trustee Urban and unanimously approved. 4 Aye and 0 Nay

Appoint Substitute Seasonal Personnel

Motion by Trustee Urban:

RESOLVED, that Christopher Zorbo is appointed Lifeguard at a rate of \$15.00 per hour for the 2013 season as substitute personnel effective June 22, 2013.

Seconded by Deputy Mayor Tucker and unanimously approved. 4 Aye and 0 Nay

Approve warrant for July 20123

Motion by Trustee DiBenedetto:

RESOLVED, that the warrant for the month of July 2013 in the amount of \$403,559.21 for the General Fund is hereby approved.

Seconded by Trustee Urban and unanimously approved. 4 Aye and 0 Nay

PUBLIC COMMENT

Dean Speir, resident of Main Street asked about the resolution appointing the Village Clerk to receive notices of claims, Richard Haefeli explained that the Law changed in reference to filing notices of claims and they must now be filed with the New York State Secretary of State and then forwarded to the municipality. Mr. Speir also asked why the resolution appointing the Deputy Mayor was taken off the agenda and resolutions. Richard Haefeli explained that a resolution was not necessary, it is the Mayor's appointment, then Mr. Speir asked who the Deputy Mayor is and with hesitation the Mayor announced it is Ralph Urban.

Mayor made a motion to adjourn the meeting, seconded by Trustee Tucker and unanimously approved. 4 Aye and 0 Nay

ADJOURN 7:16 PM

Respectfully submitted,


Elizabeth Lindtvit
Clerk-Treasurer