

110 The Board of Trustees of the Village of Westhampton Beach held their Regular Meeting on Thursday, October 3, 2013 at 7 p.m. in the Municipal Building, 165 Mill Road, Westhampton Beach

**PRESENT:** Mayor Conrad Teller  
Deputy Mayor Ralph Urban  
Trustee Patricia DiBenedetto  
Trustee Charles Palmer  
Trustee Hank Tucker

Clerk-Treasurer Elizabeth Lindtvit  
Village Attorney Richard Haefeli

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## RESOLUTIONS

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### Accept minutes of Board of Trustees Meeting

Motion by Trustee Tucker:

RESOLVED, that the minutes of the Board of Trustees Meeting of September 5, 2013 and Special Meeting of September 18, 2013 are hereby accepted.

Seconded by Deputy Mayor Urban and unanimously approved. 4 Aye, 0 Nay

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### Accept Departmental Reports

Motion by Deputy Mayor Urban:

RESOLVED, that the Justice Court and Police Department's reports for September 2013, and Treasurer's Reports for August 2013 are hereby accepted.

Seconded by Trustee DiBenedetto and unanimously approved. 4 Aye, 0 Nay

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### Schedule Public Hearing-2014 Community Development Block Grant Funding

Motion made by Trustee DiBenedetto:

RESOLVED, that the Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Thursday, November 7, 2013 at 7:00 p.m. at the Village Hall on 2014 Community Development Block Grant funding.

Seconded by Trustee Tucker and unanimously approved. 4 Aye, 0 Nay

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### Authorize Unreserved Fund Balance Transfer

Motion made by Trustee Palmer:

RESOLVED, that the Board of Trustees hereby approved the transfer of \$750,000 from the 2012-13 unreserved fund balance to the Compensated Absences Fund.

Seconded by Deputy Mayor Urban and unanimously approved. 4 Aye, 0 Nay

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### Authorize Renewal of HVAC Annual Service Contract

Motion made by Trustee Tucker:

RESOLVED, that the annual service and maintenance contract with Dynaire Service Corp. for the Village Hall HVAC system at a cost of \$7,900.00 is hereby renewed.

Seconded by Deputy Mayor Urban and unanimously approved. 4 Aye, 0 Nay

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### Authorize Employees to Attend Capital District Building Officials Conference

Motion made by Deputy Mayor Urban:

RESOLVED, that Building Permits Coordinator Kerry Rogozinski and Code Enforcement Officer Bridget Napoli are hereby authorized to attend the 2013 Annual

Capital District Building Officials Annual Educational Conference to receive state mandated training in Albany from October 21 to October 23, 2013 at a cost of \$461.00 per person for lodging and conference registration plus travel expenses.

Motion made by Deputy Mayor Urban:

Seconded by Trustee Tucker and unanimously approved. 4 Aye, 0 Nay

**Authorize Mayor to Sign Lease Agreement for Copy Machine**

Motion by Trustee DiBenedetto:

RESOLVED, that the Mayor is hereby authorized to sign a 5-year lease agreement with Central Business Systems for a Sharp MX-M623N Copy Machine for the Village Office at an annual cost of \$3,540.00.

Seconded by Deputy Mayor Urban and unanimously approved. 4 Aye, 0 Nay

**Approve Use of Village Property-Westhampton Beach Elementary School**

Motion made by Trustee Palmer:

RESOLVED, that the Westhampton Beach Elementary School is hereby authorized to hold the Annual Halloween Parade on Thursday, October 31, 2013 from 3:30 p.m. to 5 p.m. per the route on file.

Seconded by Trustee Tucker and unanimously approved. 4 Aye and 0 Nay

**Authorize Power Washing/Sealing Service for Village Hall**

Motion made by Trustee Tucker:

RESOLVED, that the Board of Trustees hereby accept a proposal from ClearView Building Services at a one-time cost of \$16,775.00 for Power Washing and Sealing services for Village Hall funding from Capital Repair Reserve Account subject to permissive referendum.

Seconded by Deputy Mayor Urban and unanimously approved. 4 Aye, 0 Nay

**Authorize Payment of 2011/12 and 2012/13 Assessment Roll Small Claim Refunds**

Motion made by Deputy Mayor Urban:

RESOLVED, that the Board of Trustees hereby authorize the payment of 2012/13 and 2013/14 tax year property tax reductions in the amount of \$7,030.19 to the property owners specified on the attached list as a settlement of Small Claims as ordered by the NYS Supreme Court.

Seconded by Trustee Tucker and unanimously approved. 4 Aye, 0 Nay

**Authorize Notice to Bidders-Fire Sprinkler System/DPW Building**

Motion made by Trustee DiBenedetto:

RESOLVED, that the Village Clerk-Treasurer is hereby authorized to post a Notice to Bidders for a Fire Sprinkler System for the DPW Building.

Seconded by Trustee Tucker and unanimously approved. 4 Aye, 0 Nay

**Approve Warrant for October 2013**

Motion made by Trustee Palmer:

RESOLVED, that the warrant for October 2013 in the amount of \$275,213.48 for the General Fund is hereby approved.

Seconded by Deputy Mayor Urban and unanimously approved. 4 Aye, 0 Nay.

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**PUBLIC DISCUSSION**

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Joan Levan asked about the resolution for the small claims refund, stating the heading statement notes the dates of 2011/2012 and 2013/2013 but the resolution when read adds the 2013/2014 year. It was explained to her that it was for 2011/2012, 2012/2013 and 2013/2014 tax years.

Mayor Teller asked if anyone in the audience would like to be heard. Mayor made a motion to close the public hearing, seconded by Deputy Mayor Urban and unanimously approved. 4 Aye, 0 Nay.

Meeting was adjourned at 7:11 p.m.

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Respectfully submitted,

  
Elizabeth Lindtvit  
Clerk-Treasurer