



Telephone (631) 288-1654

Fax (631) 288-4332

INCORPORATED VILLAGE OF WESTHAMPTON BEACH

165 Mill Road

Westhampton Beach, New York 11978

www.westhamptonbeach.org

MEMORANDUM

TO: COMMERCIAL PROPERTY OWNERS

FROM: ELIZABETH LINDTVIT, VILLAGE CLERK-TREASURER

DATE: APRIL 1, 2018

RE: 2018 VILLAGE BEACH PERMITS

As a commercial property owner in the Village of Westhampton Beach, I am writing to inform you of the regulations as they relate to the issuance of beach permits and passes.

Non-owner occupied commercial property owners are entitled to two (2) complimentary parking stickers and four (4) walk-on passes. If you chose, you are permitted to give any or all of the stickers and/or passes to your building tenants for their personal use only, so long as you inform the Village in writing.

Enclosed, you will find a form that you must file with the Clerk's office indicating whether or not you would like to retain your stickers and passes or if you would like to assign them to your tenant(s).

I respectfully request that you mail, fax or email the form to my attention at your earliest convenience. My contact information may be found below:

Elizabeth Lindtvit
Village Clerk-Treasurer
Village of Westhampton Beach
165 Mill Road
Westhampton Beach, New York 11978
(631) 288-1654/phone
(631) 288-4332/fax
clerk@westhamptonbeach.org



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2018 BEACH PERMIT AUTHORIZATION FORM COMMERCIAL PROPERTY OWNERS

PROPERTY ADDRESS:

PROPERTY OWNER: _____ Phone # _____

TENANT NAME: _____

TENANT BUSINESS NAME:

**2 PARKING PERMITS AND 4 WALK-ONS PASSES ARE AVAILABLE FOR EACH TAX
PROPERTY THE RECIPIENT OF A CAR PASS MUST ALSO GET AT LEAST ONE WALK-ON PASS**

PLEASE CHECK AS FOLLOWS:

_____ I AUTHORIZE THE AFOREMENTIONED TENANT TO UTILIZE MY 2016 BEACH
PASSES AND CAR PERMITS (2 CAR PERMITS AND 4 WALK ON PASSES)

LIST NAME(S) IF PASSES ARE TO GO TO MORE THAN ONE PERSON:

_____ # OF CAR PASSES _____ # OF WALK ON PASSES

_____ # OF CAR PASSES _____ # OF WALK ON PASSES

_____ # OF WALK ON PASSES

_____ # OF WALK ON PASSES

_____ I DO NOT AUTHORIZE THE AFOREMENTIONED TENANT TO UTILIZE MY 2017
BEACH PASSES AND CAR PERMITS

PROPERTY OWNER SIGNATURE _____ DATE _____

RETURN THIS FORM AND A COPY OF YOUR MOST RECENT TAX BILL TO:

Elizabeth Lindtvit
Village Clerk- Treasurer
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